

Course Descriptions NonDegree 2016-2017

Course Title	Spreadsheets							
Course Code	EBS2039							
ECTS Credits	4,0							
Assessment	Whole/Half Grades							
Period	Period	Start	End	Mon	Tue	Wed	Thu	Fri
	6	19-6-2017	30-6-2017	-				
Level	Introductory							
Coordinator	Marc van Ekert For more information:m.vanekert@maastrichtuniversity.nl							
Language of instruction	English							
Goals	get reacquainted with basic MS-Excel functions and apply them to every day business problems - learn how to use the advanced functions of MS-Excel to solve every day business problems							
Description	<p>In this skills training the application of spreadsheets models on examples of business problems will be the main issue. Spreadsheets programs provide end-users with an easy to use facility for solving all kinds of problems in the business domain, e.g. accounting tasks, production planning and so forth. The focus in this skills training will be on using the 'built-in' functionality of spread-sheet packages to solve every day business problems.</p> <p>Note: information about examination methods: - Assignments during this skill - Final assignment at the end of the course</p>							
Literature	compendium							
Prerequisites	None, the course can be attended by anyone who has an interest in spreadsheets. No prior knowledge of MS-Excel is necessary. An advanced level of English							
Teaching methods	PBL / Lecture / Assignment / Groupwork							
Assessment methods	Attendance							
Evaluation in previous academic year	For the complete evaluation of this course please click http://iwio-sbe.maastrichtuniversity.nl/rapporten.asp?referrer=codeUM							
This course belongs to the following programme / specialisation	Bachelor Economics and Business Economics Specialisation Economics				Elective Skills			
	Bachelor Economics and Business Economics Specialisation Economics and Management of Information				Elective Skills			
	Bachelor Economics and Business Economics Specialisation International Business Economics				Elective Skills			
	Bachelor International Business				Year 2-3 Elective skills			
	SBE Exchange Bachelor				Bachelor Exchange Skills			
	SBE Exchange Master				Bachelor Exchange Skills			
	SBE Non Degree Courses				Bachelor Skills			