

## Course Descriptions None 2017-2018

Course Title Spreadsheets  
 Course Code EBS2039  
 ECTS Credits 4,0  
 Assessment None

| Period | Start     | End       | Mon | Tue | Wed | Thu | Fri |
|--------|-----------|-----------|-----|-----|-----|-----|-----|
| 6      | 18-6-2018 | 29-6-2018 | C   |     |     |     |     |

Level Introductory  
 Coordinator Marc van Ekert For more information:m.vanekert@maastrichtuniversity.nl  
 Language of instruction English

Goals get reacquainted with basic MS-Excel functions and apply them to every day business problems  
 - learn how to use the advanced functions of MS-Excel to solve every day business problems

Description In this skills training the application of spreadsheets models on examples of business problems will be the main issue. Spreadsheets programs provide end-users with an easy to use facility for solving all kinds of problems in the business domain, e.g. accounting tasks, production planning and so forth. The focus in this skills training will be on using the 'built-in' functionality of spread-sheet packages to solve every day business problems.

Note: information about examination methods:  
 - Assignments during this skill  
 - Final assignment at the end of the course

Literature compendium

Prerequisites None, the course can be attended by anyone who has an interest in spreadsheets. No prior knowledge of MS-Excel is necessary.  
 An advanced level of English

Teaching methods PBL / Lecture / Assignment / Groupwork

Assessment methods Attendance

Evaluation in previous academic year For the complete evaluation of this course please click <http://iwio-sbe.maastrichtuniversity.nl/rapporten.asp?referrer=codeUM>

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|---|--|--------------------------|
| This course belongs to the following programme / specialisation | Bachelor Economics and Business Economics Specialisation Economics                               | Elective Skills          |
|   | Bachelor Economics and Business Economics Specialisation Economics and Management of Information | Elective Skills          |
|   | Bachelor Economics and Business Economics Specialisation International Business Economics        | Elective Skills          |
|   | Bachelor International Business  | Year 2-3 Elective skills |
|   | SBE Exchange Bachelor  | Bachelor Exchange Skills |
|   | SBE Exchange Master  | Bachelor Exchange Skills |
| SBE Non Degree Courses  | Bachelor Skills  |                          |