Course Descriptions None 2020-2021

Course Title	Academic Skills and Project Management
Course Code	BENS1001
ECTS Credits	5,0
Assessment	Whole/Half Grades

Period

Period	Start	End	Mon	Tue	Wed	Thu	Fri
1	31-8-2020	16-10-2020					X
2	26-10-2020	11-12-2020					X

Level	no level
Coordinator	Peter Bollen, Lieven Quintens For more information:p.bollen@maastrichtuniversity.nl; l.quintens@maastrichtuniversity.nl
Language of instruction	English
Goals	* Presenting arguments in a logical way and formulate conclusions. * Developing a solution to a case study problem in a team setting. * Presenting scientific results (both oral and written) to an audience of academics and practitioners. * Translating a problem into a manageable project. * Developing an awareness of the range, scope and complexity of the phenomena, issues and problems related to project management. * Offering an integrated perspective on managing complex projects (that can include organizational change). * The ability to apply tools, techniques, methods and models for project management.
Description	PLEASE NOTE THAT THE INFORMATION ABOUT THE TEACHING AND ASSESSMENT METHOD(S) USED IN THIS COURSE IS WITH RESERVATION. THE INFORMATION PROVIDED HERE IS BASED ON THE COURSE SETUP PRIOR TO THE CORONAVIRUS CRISIS. AS A CONSEQUENCE OF THE CRISIS, COURSE COORDINATORS MAY BE FORCED TO CHANGE THE TEACHING AND ASSESSMENT METHODS USED. THE MOST UP-TO-DATE INFORMATION ABOUT THE TEACHING/ASSESSMENT METHOD(S) WILL BE AVAILABLE IN THE COURSE SYLLABUS. The scientific world has its own strict set of rules with respect to collecting and analyzing data and reporting on findings. The academic skills part of the course will provide students with an introduction into this array of skills. In addition, presentation training will be part of the course in order to help students strengthen their abilities to present their scientific work in an effective and efficient way. The project management part of this course offers an insight in the role of project management in different organizational contexts. Nowadays, the development of new products, services and processes is carried out in project groups. That means that people from different disciplines are brought together on a temporary basis to accomplish a complex task. Special attention is given to the following issues: project selection, project manager, project planning, resource allocation and project control.
Literature	* Project management: a managerial approach 9th edition, Mantel, Meredith, Shafer and Sutton, Wiley, 2016. ISBN: 978-1-118-94583-4 (mandatory) * The academic skills handbook, 1st edition, Hopins and Reid, 2018. ISBN 978-1-473-99715-8 (mandatory)
Prerequisites	No prerequisites are required.
Keywords	Academic writing, academic reasoning, project management
Teaching methods	PBL / Presentation / Lecture / Assignment / Groupwork
Assessment methods	Final Paper / Written Exam / Assignment / Presentation
Evaluation in previous academic year	For the complete evaluation of this course please click http://iwio-sbe.maastrichtuniversity.nl/rapporten.asp?referrer=codeUM

This course belongs to the following programme / specialisation

Bachelor Business Engineering	Year 1 Compulsory Skill(s)