

Course Title	Spreadsheets							
Course Code	EBS2039							
ECTS Credits	4,0							
Assessment	Whole/Half Grades							
Period	Period	Start	End	Mon	Tue	Wed	Thu	Fri
	6	24-6-2024	5-7-2024	C				
Level	Introductory/Intermediate							
Coordinator	Marc van Ekert For more information:m.vanekert@maastrichtuniversity.nl							
Language of instruction	English							
Goals	get reacquainted with basic MS-Excel functions and apply them to every day business problems - learn how to use the advanced functions of MS-Excel to solve every day business problems							
Description	In this skills training the application of spreadsheets models on examples of business problems will be the main issue. Spreadsheets programs provide end-users with an easy to use facility for solving all kinds of problems in the business domain, e.g. accounting tasks, production planning and so forth. The focus in this skills training will be on using the 'built-in' functionality of spread-sheet packages to solve every day business problems.  Note: information about examination methods: - Assignments during this skill - Final assignment at the end of the course							
Literature	compendium							
Prerequisites	None, the course can be attended by anyone who has an interest in spreadsheets. No prior knowledge of MS-Excel is necessary. An advanced level of English							
Teaching methods	Lecture / Assignment / Groupwork / Skills / Coaching							
Assessment methods	Attendance / Assignment / Take home exam							
Evaluation in previous academic year	For the complete evaluation of this course please click <a href="http://iwiio-sbe.maastrichtuniversity.nl/rapporten.asp?referrer=codeUM">http://iwiio-sbe.maastrichtuniversity.nl/rapporten.asp?referrer=codeUM</a>							
This course belongs to the following programme / specialisation	Bachelor Economics and Business Economics - Economics				Year 2 Elective Skill(s)			
	Bachelor Economics and Business Economics - Economics and Management of Information				Year 2 Elective Skill(s)			
	Bachelor Economics and Business Economics - International Business Economics				Year 2 Elective Skill(s)			
	Bachelor Fiscal Economics				Year 2 Elective Skill(s)			
	Bachelor International Business				Year 2 Elective Skill(s)			
	SBE Exchange Bachelor				Bachelor Exchange Skills			
	SBE Exchange Master				Bachelor Exchange Skills			
	SBE Non Degree Courses				Bachelor Skills			